

## **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

### **REQUEST FOR PROPOSAL NO. 04-100**

#### **STATION MAINTENANCE SERVICES FOR SFRTA/TRI-RAIL'S COMMUTER RAIL STATIONS**

The South Florida Regional Transportation Authority (SFRTA), an agency of the State of Florida, operates Tri-Rail, a seventy-two (72) mile commuter railroad with eighteen (18) stations in Miami-Dade, Broward, and Palm Beach Counties.

**THE PURPOSE** of this Request for Proposal (RFP) is to enter into an Agreement with a qualified Contractor to provide facilities maintenance services at commuter rail stations and parking areas operated by Tri-Rail. The services required will include daily janitorial services, trash removal and disposal, landscaping, pest control, mechanical, electrical and HVAC maintenance, and other duties as assigned. The term of the Agreement will be three (3) years with SFRTA's option of extending the term for two (2) additional one-year periods.

**A REQUEST FOR DOCUMENTS** should be directed to Mr. Robert Becker at SFRTA, 800 N.W. 33 Street, Suite 100, Pompano Beach, Florida 33064, (954) 788-7909. The cost of the solicitation document is Fifty Dollars (\$50.00) non-refundable. Checks or money orders made payable to SFRTA should be forwarded to Mr. Becker at the address above. Solicitation documents will be available on or about November 2, 2004.

**A PRE-PROPOSAL CONFERENCE** will be held in the SFRTA Board Room at the address above on November 10, 2004 at 10:00 A.M. The purpose of the meeting will be for SFRTA to respond to questions from document holders and clarify requirements in an open forum. Attendance is not mandatory but is recommended.

**RECEIPT OF SEALED PROPOSALS:** All proposals must be received in a sealed envelope no later than 5:00 P.M. on December 2, 2004 at the SFRTA office in Pompano Beach.

SFRTA reserves the right to postpone, to accept, or reject any and all proposals in whole or in part. All Proposers must certify that they are not on the State of Florida Comptroller General's List of Ineligible Bidders. All proposals must remain in effect for One Hundred Eighty (180) days from the RFP submission due date.

**DBE PARTICIPATION:** SFRTA solicits and encourages Disadvantaged Business Enterprise (DBE) participation. DBEs will be afforded full consideration of their responses and will not be subject to discrimination. SFRTA's DBE program goal is 12% of total contract expenditures.